



ROURKELA MUNICIPAL CORPORATION

Uditnagar, Rourkela, Pin-769012

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No.: 18133

Date: 26-12-2023

Tender Call Notice

The Commissioner, Rourkela Municipal Corporation, Rourkela invites Tender in sealed envelope from the intending Agencies/ Firms/ Manufacturers/ Dealers/ Suppliers for "Supply and arrangements of Tent, Decoration and Tiffin & Lunch for Officials for Jaga Mission Program at Rourkela".

The sealed tender super scribed as "**Supply and arrangements of Tent, Decoration and Tiffin & Lunch for Officials for Jaga Mission Program at Rourkela**" should reach to the undersigned on or before 02.01.2024 up to 01:00 PM through Regd. post/ Speed Post/ Courier/ or by hand. The Tenders will be opened on the same day at 04:30 PM in presence of the Bidders or their authorized representatives who wish to attend. The rate quoted shall be including of all applicable taxes, Handling & Transportation/ delivery charges excluding of GST. No extra cost on any account whatsoever will be admissible. The date of function to be intimated. The agency must submit their Tender along with photocopies of valid GST registration certificate, PAN Card, Bid cost of Rs. 7,080/- (Non-refundable) including GST in shape of DD/ Cheque in favour of "Commissioner, Rourkela Municipal Corporation, Rourkela" payable at Rourkela, failing which the tender of the bidder will be rejected. Authority will not be responsible for any delay in receipt of tenders and the same will not be accepted. The tender paper may be downloaded from RMC website (www.rmc.nic.in).

The undersigned reserves the right to reject/ cancel any or all the tenders at any time without assigning any reason thereof.


Commissioner

Rourkela Municipal Corporation

Deputy Commissioner

Memo No. 18134

Date: 26-12-2023

Copy to Office Notice Board/ MIS, RMC for general information to public. Rourkela Municipal Corporation


Commissioner

Rourkela Municipal Corporation

Deputy Commissioner

Rourkela Municipal Corporation

Financial Bid Format

Name of the Tender: Supply and arrangements of Tent, Decoration and Tiffin Lunch for Officials for Jaga Mission Program at Rourkela.

Name of the Bidder: _____

Address: _____

Contact: _____

Email ID: _____

Sl. No	Item	Unit	Total Cost (excluding GST)
1.	Stage - Waterproof	Sq. ft	
2.	Red Carpet New for Stage	Sq ft	
3.	Podium	No.	
4.	Seating for persons on dais (Good Quality Chairs with White covers)	01 Nos.	
5.	Flower decoration on Dias	Lumpsum	
6.	Flower Decoration stage front border (40 ft * 20 ft)	Lumpsum	
7.	Lighting Lamp	01 No.	
Tent			
1.	Ceiling-White and green (New &Waterproof)	Sq. ft	
2.	Sofas 3 Seater	Nos.	
3.	Side Walling-White with Green	Sq. ft	
4.	Entry/Exit Gates of tents (Each Entry Gate (Toran Dwar) will have flex right on Top and sides will be of clothes with combination of White and Blue cloth)	Lumpsum	
5.	Carpeting for entire area excluding Stage in (Green) in Jalli Mat	Sq. ft	
6.	Carpeting for entire area excluding Stage in (Green) Brand New carpet		
7.	Generator 125KVA excluding Fuel	01 No.	
8.	Generator 75KVA excluding Fuel	01 No.	

9.	Generator 40KVA excluding Fuel	01 No.	
10.	Pots with live plants	01 No	
11	Counter/ Stall (Normal)	Sq. ft	
12	Baloon Decoration	Per Piece	
13	Plastic chair	Per Piece	
14	Cushion chair with white Cover	Per Piece	
15	Center table	Per Piece	
16	Table with white Cover	Per Piece	
17	Stage lighting with LED metals including all	Lumpsum	
18	Sound System with miking (Covering for 30,000 Sq ft area) Good quality Public Address system with cordless mikes & wired mikes.	Lumpsum	
19	LED Monitor (8ft x 12ft) including all arrangements	01 No.	
20	Tiffin(1 cutlet, 1 Petish, 1 sweet, 1 TATA Gluco)	Per Packet	
21	Packaged Lunch (Rice, Dal, Mix-veg, Bhujia, Papad, Salad, Khata)	Per Packet	
22	Drinking Water (20 ltr Jar) with disposable glasses	Per Jar	
Total			

1. The Bids will be opened on the same day (last date of submission of tender) in the presence of vendors or their authorized representatives who wish to attend. Bids shall be opened only in respect of eligible tenders on the same day or alternate date to be notified on the day of opening of technical tender.
2. Tender document will be rejected if it is incomplete/not properly filled/ not submitted in time received as per annexure after the due date.
3. Tender will be evaluated on total cost basis. Rate of individual item will not be considered for evaluation of proposals.

Terms and Conditions for Tent, Decoration and Catering Arrangement:

1. The quotation should be addressed to Commissioner, Rourkela Municipal Corporation, Rourkela
2. The applying agency must have the experience of conducting similar task.
3. Date of Programme may be changed. It will be informed well in advance to successful bidder. Bidder has to supply the material on modified date of programme.
4. Rate quoted should be valid for one year from date of quotation.
5. The supply of material should be of standard specification. No compromise on quality would be made. In case, it is found at some stage that the quality supplied is inferior, the contract will be cancelled and firm black listed.
6. Rates should be quoted item wise for the articles. Any Item may be added or deleted from the list of items.
7. The rates of tax, if chargeable, should be clearly mentioned. Otherwise, it will be presumed that the rates quoted are inclusive of all taxes
8. Delivery:
The supplier will be responsible for delivery of the goods in good condition and installation at their own risk and cost at the location of the function.
9. The supplier has to supply and install the items well before i.e. one day in advance of the ceremony date.
10. Right Reserved by the Institute: The authority reserves the right to accept or reject any tender or part thereof without assigning any reasons.
11. The material should be delivered and installed at Rourkela City area. Transportation, Installation, and any other charges, if any, will be borne by the supplier.
12. Sub-letting of the Contract: The successful applicants shall be responsible for full execution of the contract and shall not in any case assign or sublet ordered items or part thereof to any other party. Failure to do so will attract cancellation of the order.
13. Arbitration: All questions, disputes or differences arising under and out of or in connection with the contract, if concluded, shall be referred to the sole arbitrator appointed by the RMC. Jurisdiction for all arbitration cases or legal cases shall be Rourkela courts only.
14. The authority reserves the right to accept or reject any bid fully or partly at any time prior to the award of the contract.

Date:

Authorized Signature of the Agency